

Village of South Webster, Ohio Zoning Permit Application

Attention: *Zoning Administrator, P. O. Box 38, South Webster, OH 45682*

Phone (740) 778-2521

Date: _____

Permit #: _____

Submit two site plans showing the actual size, dimensions, and shape of: the lot with corner pins shown, existing and proposed building, structures and parking spaces, their distance to the lot lines and other information that is essential to the permit and property.

Address of property: _____

Lot or parcel number (if applicable): _____

Owners Name: _____ Contractor's Name: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Phone: _____ Phone: _____

Email: _____

Check one: New Construction Addition Change in Use

Category of Structure:

Single-Family Residence Two-Family Residence (Duplex) Multi-Family Residence (Apartment)

Commercial Other (please describe)

Size of building (Footprint of building, including garage) in square feet: _____ X _____ = _____ Sq. ft.

Number of bedrooms: ____ Living Area _____ Sq. ft. (excluding garage, basement)

Is there a detached garage or other structure(s)? Yes No (If yes, must be shown on plan)

Basement? Yes No

Source of Water: _____ Sanitary Sewer _____

Signature: _____

Date: _____

The applicant certifies that the above information is true and correct, that no part of the land considered in this application has been previously used to meet zoning requirements for another structure or parcel, and the proposed use complies with the provisions of the Village of South Webster Zoning Regulations. The applicant understands that no excavation, construction, or alteration activities shall be undertaken until a zoning permit has been issued by the Zoning Administrator.

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Application Checklist

- A zoning permit is only required for new construction, additions, or change in use. No permit is required for improvements that do not change the existing building footprint on an existing parcel.
- Review the provisions as applicable in accordance with the Village of South Webster Zoning Regulations, which can be found on southwebsterohio.gov.
- Obtain the zoning permit application on-line at southwebsterohio.gov.
- Complete the permit application and send to Village of South Webster, Attn: Zoning Administrator, P. O. Box 38, South Webster, OH 45682 along with the required application fee. The permit is normally issued within 48-96 hours if there are no conflicts.
- Request a pre-construction meeting with the Village Zoning Administrator, the applicant, and the building contractor (optional) to review site plans, required setbacks, easement considerations, and time frames as anticipated.
- Submit site plans indicating structure placement on lot with proposed setbacks.
- Be aware of any utility and/or drainage easements that might be located on your property. No structure can be placed within any easements. Any structure placed within a recorded or dedicated easement is subject to removal or demolition (should the need arise) at the owner's risk.

Owner/Applicant _____ Contractor _____ Zoning Inspector _____